

Composition of the IQAC

The IQAC committee is formed as per the guidelines of NAAC, it is been decided that NAAC committee is to be reformed and some new members from Student and Management were be included.

With reference to the IQAC meeting dated on 07/07/2018, it is decide to redesign IQAC -

The expert from industry **Mr. Vilas Yadavrao Kote**

Students Member- **Miss. Vaishnavi Adinath Tambe**

Miss Shraddha Nitin Bagul

Members of Management- **Mrs. Dhanashree Sujay Vikhe Patil** were added for the overall development of the college.

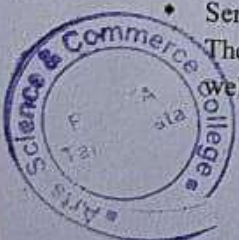
IQAC constituted in institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

IQAC helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities.

The membership of such few nominated members shall be for a period of two years. The IQAC meet at least three times in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

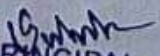
- We have chosen two persons from academic background who is having an experience of around 25-30 years in teaching and administration. They have earned respect for integrity and excellence in their teaching and research. Moreover, they are aware of the ground realities of the institutional environment. They are known for their commitment to improving the quality of teaching and learning.
- Senior administrators and five teachers were, appointed in IQAC from the institution. They look after the institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.

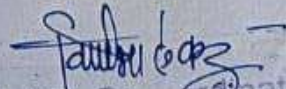


IQAC COMMITTEE:



Sr. No.	Name	Designation/Representative
1	Prin. Dr. B.K. Salalkar	Principal
2	Mr. Vikram P. Bhalekar	IQAC Coordinator
3	Dr. S. R. Walunj	External Expert
4	Dr. K. K. Deshmukh	External Expert
5	Mr. Vilas Yadavrao Kote Patil	Industrial Expert
6	Dr. Anil G. Gadhave	Alumni
7	Mr. Bhausahab D. Ranpise	Alumni
8	Miss. Vaishnavi A. Tambe	Student
9	Miss. Shraddha N. Bagul	Student
10	Mr. Sanjay V. Lahare	Teacher
11	Mr. Adinath S. Tambe	Teacher
12	Dr. Suresh K. Pulate	Teacher
13	Dr. Mrs. Madhavi S. Patgaonkar	Teacher
14	Miss. Rohini D. Kasar	Teacher
15	Mr. Vikas U. Adhav	Administrative Staff
16	Mrs. Dhanshree Sujay Vikhe Patil	Management
17	Mr. Dnyandeo Mhaske Patil	Management
18	Dr. Sujay Radhakrishna Vikhe Patil	Management


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ASC College, Rahata

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Website: www.ascrata.org

Recipient of "Best Rural College Award" from Student Welfare Board, University of Pune (2011- 12)
Recipient of "Best Rural College Award", University of Pune (2013)

NAAC RE-ACCREDITED "B++" GRADE COLLEGE

The meeting of the staff with the IQAC members of the Arts, Science & Commerce College, Rahata was held on 7 July 2018 at 12.30 p.m. in the IQAC cell. 42 members were present at the meeting.

The minutes of the meeting are as follow.

Subject	-1 :-	Regarding of the minutes of previous meeting and confirmation.
Resolution	-1:-	IQAC Coordinator Prof. V. P. Bhalekar read the minutes of the last meeting & they were confirmed unanimously.
Subject	-2 :-	Declaration of the result of NAAC visit and resolution of congratulation.
Resolution	-2:-	Prin. Dr. B. K. Salalkar declared the result of NAAC re-accreditation. Prof. Sanjay Lahare put forward the resolution of congratulation and celebration thereafter unanimously passed. Management of the college also congratulates the staff for their sincere efforts for quality development and sustenance.
Subject	-3 :-	Redesign IQAC.
Resolution	-3:-	It was decided as per the new guideline by the NAAC, IQAC is redesigned accordingly. Members of IQAC are increased; the experts from industries are also included. The student council member/representative is also included accordingly. Invitations are send to the new members.
Subject	-4 :-	Preparation of new admission and efforts to increase admission
Resolution	-4:-	Staff members put forward the topic of efforts taken for increasing the admission for the academic year 2018-19. The point was put up by Chairman of admission comittee Mr. D. M. Nalage that Handbills, pamphlets were distributed to the HSC pass students at various Junior Colleges and Flex boards were also fixed at and around the places of Rahata tehasil.
Subject	-5 :-	Preparation of Academic Calendar and collaborative programs
Resolution	-5:-	IQAC coordinator was asked to prepare the academic calendar. Accordingly he prepared the academic calendar showing important events, curricular, co-curricular, extra-curricular and extension activities etc. It was distributed to the Heads of Departments for the deployment of the work and to plan departmental calendar accordingly. For the overall development of the students it has been decided to increase the student support and progression activities for the academic year.
Subject	-6 :-	Environmental issues
Resolution	-6:-	World Environment Day was celebrated on 5 June along with that, IQAC decided to plant more trees at the adopted villages and also around the campus to make it more ecofriendly and carbon negative.
Subject	-7 :-	Standard Operating Procedures
Resolution	-7:-	SoP's were finalized for smooth operation of activities.
Subject	-8 :-	Date of the next meeting
Resolution	-8:-	The Next meeting was finalized on 04/08/2018 at 12.00 p.m. in the IQAC Office.

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The IQAC held the meeting of the teaching faculty of Arts, Science & Commerce was held on 04/08/2018 at 12.15 p.m. in the IQAC office. 39 members were present at the time.

The minutes of the meeting are as follow.

Subject	-1 :-	Regarding of the minutes of previous meeting and confirmation.
Resolution	-1:-	The staff Secretary and IQAC coordinator Prof. V. P. Bhalekar read the minutes of the last meeting. They were confirmed unanimously. IAQC committee put forward the view of of quality enhancement of institutions. Also the NAAC result analysis was done in the meeting.
Subject	-2 :-	Review of the workload distribution and Teaching Plans
Resolution	-2:-	All the HoDs presented in brief the distribution of workload that was finalized in the departmental meeting. They also presented the Annual Teaching Plans for the approval of the IQAC. They were approval by the Principal.
Subject	-3 :-	SWO/QIP Programs.
Resolution	-3:-	Different Seminars, Events run under the SWO were planned and Dr. M.S. Patgaonkar declared that the proposals for various programs were sent to the SPPU, Pune. Accordingly the Principal asked to organize the programs.
Subject	-4 :-	Result Analysis and the action taken thereafter.
Resolution	-4:-	Result Analysis of the previous examinations was done by respective departments. Remedial Coaching classes were organized for the poor students in the subject like Physics, Chemistry, Maths, English, Accounts etc. Department of English and Commerce organized Bridge courses for First Year students in July 2017.
Subject	-5 :-	Annual Report Preparation and Submission.
Resolution	-5:-	The Principal gave the responsibility of preparing the Annual Report to Prof. Amol Pagare, Member- IQAC and Prof. Vikram Bhalekar. The Annual Report 2017-18 was prepared and submitted to the SPPU, Pune in time.
Subject	-6 :-	Proposal to be sent to University for Financial assistance
Resolution	-6:-	The proposal committee was asked to make and send the proposal to get financial assistance for the national/state level seminars. The IQAC has decided in view of the new methodology of NAAC and to aware the various colleges; it's been decided to organize the National Seminar on IQAC and state level seminar on Hindi and Mathematics.
Subject	-7 :-	Date of next meeting.
Resolution	-7:-	It was decided that the next meeting be conducted on 01.09.2018.

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PRINCIPAL

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The meeting of the Faculty, members of LIC, President and CO of Municipal Corporation of Rahata and some social workers with the IQAC of Arts, Science & Commerce College, Rahata was held on 1st Sept. 2018 at 1.00 p.m. in the Seminar Hall of the college. 45 members were present at the meeting.

The minutes of the meeting are as follow.

Subject	-1 :-	Confirmation of the minutes of previous meeting.
Resolution	-1:-	Confirmed.
Subject	-2 :-	Ganesh Cultural and Sports Festival
Resolution	-2:-	It is decided to organize 8 days, Ganesh Cultural and Sports Festival-2018 at Rahata and Shirdi in association with Janseva foundation Loni. All schools and colleges in Rahata and shirdi are invited for the participation in the program. Prof. D.N. Dange and Prof. S. R. Potdar are selected as the chairman for cultural programs at Rahata and Shirdi respectively. It is also decided that, Topper from 10 th and 12 th stds shall be felicitated and awarded with educational Tabs by Janseva Foundation.
Subject	-3 :-	Term-End / Oct. Exam.
Resolution	-3:-	The IQAC members and the entire faculty unanimously decided and planned for the smooth conduct of Term end exam. 2018 as well as University. Oct. examination like Practical Exam, Oral Exam and written exams. All the Jr. Supervisors / Appointed Sr. supervisor and non-teaching staff were instructed regarding exam rules and the procedure for impartial and regular exam.
Subject	-4 :-	Date of the next meeting.
Resolution	-4:-	The date of the next meeting of the faculty conducted by the IQAC was finalized as 29/11/2018

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The meeting of the IQAC and the faculty was held on the First working day of the Second Semester. 29/11/2018 to plan the Academic / Curricular, Co-curricular and extension activities in the second semester to enhance the Internal and Overall quality of the college. 38 members were present at the time.

The minutes of the meeting are as follow.

Subject	-1 :-	Confirmation of the minutes of the previous meeting.
Resolution	-1:-	Confirmed.
Subject	-2 :-	Submission of AISHE and NIRF data
Resolution	-2:-	IQAC passed the resolution of submission of data to AISHE and NIRF unanimously.
Subject	-3 :-	Planning for NSS Special Camp.
Resolution	-3:-	It is decided that the Special Camp of NSS will be held at Khadakewake village. Planning of the activities, awareness programs are to be organized at Place.
Subject	-4 :-	Planning & Preparation of Organization of National & State Level Seminars and to motivate faculty to attend & present Research paper in the National & International Conferences / Seminars etc.
Resolution	-4:-	The IQAC emphasized the enhancement of the Research culture among the faculty and student. Therefore the proposals have been already sent to University of Pune for financial assistance and One National and 1 State Level seminars were sanctioned by the BoD, SPPU, Pune. The dates of the seminars were finalized. Various committees are appointed by the IQAC for the smooth conduct of the seminars. The National Seminar on "Academic and Administrative Audit-Tool for higher education" by the IQAC and State Level Seminars by Dept. of Hindi will be organized on 21-22 and 18-19 Jan.2019
Subject	-5 :-	Other extension activities like Adult and continuous Education seminars, Bahishal Lecture Series etc.
Resolution	-5:-	The IQAC has provided a special platform to the community such as senior citizens, women Empowerment etc. through the seminars of 'Adult, Extension & Continuous Education' seminars Like 'National Integration, Sr. Citizen', women empowerment etc. The dates of the seminars were finalized. The resource persons, guests and other necessary details were finalized. The seminars were successfully held under the co-ordinate ship of Dr. R. N. Wakchaure, Dr.M.S. Patgaonkar, Dr. S.B. Kadam and the surveillance of the IQAC. The dates, resource persons for Bahishal Lecture series were finalized. The IQAC was of the opinion that such lecture series helps students to ready for important socio-economic and political issues across the globe.
Subject	-6:-	Date of next meeting.
Resolution	-6:-	The date of the next meeting 31.01.2019 for Alumni and Parents Meeting

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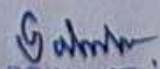
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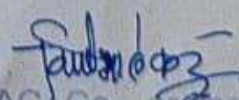
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The meeting of the IQAC with the Alumni and the Parents and the faculty was held in the Seminar Hall of the College on 31.01.2019 at 11.00 a.m. 84 members were present at the time. The minutes of the meeting are as follow.

Subject	-1 :-	Confirmation of the minutes of the previous meeting.
Resolution	-1:-	Confirmed.
Subject	-2 :-	Role of Alumni in the Development of the College.
Resolution	-2:-	It was decided that the Alumni who were working in the different field of life would guide the students regarding the career opportunities in that field. The IQAC put forward the point that there must be a good communication between the Alumni & the present students.
Subject	-3 :-	Parent's feedback
Resolution	-3:-	The Principal Dr. B. K. Salalkar, Chairman of the IQAC communicated with the parents and asked their suggestions for the improvement in the quality of academic and other aspects. It was decided that the issue will be brought before the management
Subject	-4 :-	Annual Exam. Planning
Resolution	-4:-	Mr. S. R. Potdar, the CEO, put the subject for discussion regarding the Practical / Oral / Written exams to be held in March / April 2019. The concerned non-teaching staff was given instructions regarding the issuing of hall ticket, displaying time-table of various exams in time. They were also instructed regarding the hospitality and remuneration of the external examiners for various exam.
Subject	-5 :-	Any other topic.
Resolution	-5:-	Dr. A. D. Gandhi-Chairman of Annual Prize distribution ceremony put the topic Annual Social Gathering 2019 for Resolution. It was unanimously decided that the Annual Social Gathering 2019 will be conducted. The committees for the same were appointed by the IQAC.
Subject	-6:-	Date of next meeting.
Resolution	-6:-	It was decided that the next meeting would be conducted on 30/04/2019


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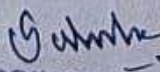
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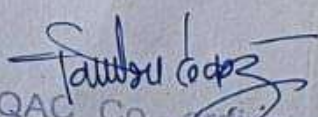
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NAAC ACCREDITED "A" GRADE COLLEGE

The meeting of the faculty and the IQAC of Arts, Science & Commerce was held on last working day of the Academic year 30.04.2019 in the IQAC Cell at 11.00 a.m. The Principal presided over the meeting. 52 members were present at the time.

The minutes of the meeting are as follow.

Subject	-1 :-	Confirmation of minutes of previous meeting.
Resolution	-1:-	The HoD's and the Chairman of various Academic & Co-curricular and extension activity / committees took a review of the work done by them. They also discussed the problems so far faced by them. This is a peer feedback taken by the IQAC for the further development and enhancement of the quality in the post NAAC accreditation phase.
Subject	-2 :-	PBAS / Self-Appraisal
Resolution	-2:-	Dr. V. P. Bhalekar, the co-coordinator of IQAC requested the teaching faculty to submit their duly filled in PBAS / Self-Appraisal forms to the IQAC by 15.05.2019. It was unanimously decided to submit the same. It was also further decided that it will be further cross verified by external authorities at the time of Career Advancement Scheme.
Subject	-3 :-	Admission committee for Academic Year 2019-20.
Resolution	-3:-	The Principal, Dr. B. K. Salalkar Appointed an Admission Committee. The procedure, fee structure and the method of propaganda to increase the admission were finalized.
Subject	-4 :-	Declaration of the dates of Summer Vacation
Resolution	-4:-	The Principal, Dr. B. K. Salalkar announced that the summer vacation would start from 01.05.2019 and It will open on 15.06.2019 for the new academic year 2019-20.
Subject	-5 :-	Date of next meeting.
Resolution	-5:-	It was decided that the next meeting will be conducted on 29.05.2019.


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